

Scandinavian Building Services Ltd.



APPLICATION FOR EMPLOYMENT

OFFICE USE ONLY

START DATE:	LOCATION:
EMPLOYEE NUMBER:	SUPERVISOR:
START RATE:	

PERSONAL INFORMATION

Surname:		Given Name:	
Address:			
Street	City	Province	Postal Code
Home Telephone: ()		Work Telephone: ()	
Social Insurance Number:		Birth Date:	
		mm/dd/yyyy	

EDUCATION

	Secondary School	College or University	Graduate or Professional
Level completed			
Certificate, diplomas, degree obtained			
List any specialized training, apprentice skills, awards, professional, designations, and other education			

WORK HISTORY

Present/Past Employer:		Address:	
Job Title:		Supervisor's name:	
Period Employed From:	To:	Phone Number: ()	
mm/dd/yyyy	mm/dd/yyyy		
Job Duties and Responsibilities:			
Reason for leaving:			

Past Employer:		Address:
Job Title:	Supervisor's name:	
Period Employed	From:	To:
	mm/dd/yyyy	mm/dd/yyyy
Phone Number: ()		
Job Duties and Responsibilities:		
Reason for leaving:		

Past Employer:		Address:
Job Title:	Supervisor's name:	
Period Employed	From:	To:
	mm/dd/yyyy	mm/dd/yyyy
Phone Number: ()		
Job Duties and Responsibilities:		
Reason for leaving:		

REFERENCES

May we contact your present or last employer for a reference? **yes** **no**

May we contact your previous employers for references? **yes** **no**

PLEASE READ CAREFULLY

Do you have any janitorial experience? Yes No

Have you worked for Scandinavian Building Services before? Yes No

Are you looking for: Full-time Part-time

What hours are you available to work? _____ to _____

Are you looking for: Contract Hourly

Are you able to work: Daytime Evenings

Are you able to work: 7 days/week 5 days/week

Are you bondable? Yes No

What type of machinery (janitorial) are you able to operate?

Are you able to strip and wax floors? Yes No

The following work conditions may apply to the work you will be doing:

➤ Heavy lifting - do you have any concerns that would prevent you from performing these kinds of duties? Yes No

➤ Repetitive manual tasks (especially for upper body) - do you have any concerns that would prevent you from performing these kinds of duties? Yes No

➤ Operating cleaning machinery and equipment - do you have any concerns that would prevent you from performing these kinds of duties? Yes No

The foregoing statements are correct. I understand that any misrepresentation may disqualify me from employment or be cause for my dismissal. If hired, I agree to abide by all rules and regulations of Scandinavian Building Services Ltd., including serving an initial three-month probation period.

Applicant's Signature:

Date: